

## INTERNSHIP SUMMARY

**Application opens:** 13<sup>th</sup> January, 2021  
2021

**Deadline:** Midnight Friday 5<sup>th</sup> February

**Number of placements:** Nine (9)

**Period:** 4 months

**Locations:** Kampala/Nalya, Lira, Iganga, and Kamwenge

**Internship placements:** Finance & Administration, Software and Mobile App Development, Sales & Online Marketing, Business Development, and Agriculture/ Rural Development / Agronomy

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## INTERNSHIP DETAILS

Are you a student and/ or recent graduate looking for productive work experience with a reputable organization? Are you looking to gain employability skills that will enable you to flourish in the current competitive job market? If so, then we would like to hear from you. MobiPay AgroSys Limited will enable you to gain real life work experience and prove yourself to a potential employer.

### **Eligibility Criteria**

We are looking for young talented graduates to fill up 9 internship placements for students with interest in the fields of **Agriculture, Finance and Administration, IT (Software Development/ Programming & Online Marketing), and Business Development**. The interns will be based in **Nalya/Kampala, Lira, Iganga, and Kamwenge**.

A young person is eligible if s/he fulfills all of the below criteria:

- Aged 19-25 years of age
- Currently in studying and/ or has an advanced certificate, diploma or degree from a recognized tertiary institution in areas Agriculture, Finance, Administration, Business & Accounting, Rural Development/ Development Studies, Computer Science, ICT, and any other related fields.
- Good performance (academically) at Ordinary, Advanced, and tertiary Level.
- Has good foundational skills i.e., written and verbal communication, public speaking, and is computer literate.
- Demonstrates a strong work ethic and commitment to fulfill internship requirements
- Demonstrates leadership experience and/or potential
- Demonstrates commitment to give back and help others, and promote community development
- Is entrepreneurial and open to new challenges and ideas, as well as advice from mentors
- Can commit to engage full time for a **4-month** the internship programme

### Intern Placement/ Positions

#### **1. Administration and finance (1 position)**

##### **Key Duties and Responsibilities:**

- Preparing monthly, and quarterly reports

- Assisting with the implementation of financial policies
  - Accurately recording all financial transactions, usually on computer systems
  - Assisting in the preparation of project budgets
- 2. Software and Mobile app Development (1 Position)**  
**Key Duties and Responsibilities:**
- Work closely with CTO, and other developers
  - Train users
  - Testing and evaluating programs
  - Writing and implementing efficient codes for MVP
- 3. Sales & Online marketing (1 Position)**  
**Key Duties and Responsibilities:**
- Monitor and improve company's online reputation
  - Share qualitative content on different social media channels
  - Create, send, and answer email campaigns & promotions
  - Translate the company's objectives into marketing strategies
- 4. Business Development (2 Position)**  
**Key Duties and Responsibilities:**
- Perform market research to identify new opportunities and engage management to establish strategies for pursuing those opportunities
  - Work with Management and Branch Managers to develop proposals to market MobiPay's products and services
  - Develop and maintain relationships with MobiPay's products and services users/ customers
  - Create and improve proposals for our existing and new clients
- 5. Agriculture/ Rural Development / Agronomy (4 Positions)**  
**Key Duties and Responsibilities:**
- Work with Field Officer to train, monitor the performances, and support of Digital Community Entrepreneurs (DCEs)
  - Train farmers on how to use MobiPay's products
  - Design and disseminate relevant, timely, and actionable extension and advisory information to famers
  - Work with PSAs and District agricultural Officers, gather and disseminate market information to farmers

**Note to applicants:**

Due to the large number of applications, only short-listed applicants will be contacted via email. If you do not hear from us by **end of 31<sup>st</sup> January 2021**, please regard your application as unsuccessful. Assessment days for shortlisted applicants will be held between **Monday 8<sup>th</sup> and Wednesday 10th February 2021**.